

Overview and Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda														
Date:	Wednesday 13 September 2017														
Time:	4.00 pm														
Venue:	Conference Chamber West West Suffolk House Western Way Bury St Edmunds														
Full Members:	<p style="text-align: center;">Chairman Diane Hind</p> <p style="text-align: center;">Vice Chairman Susan Glossop</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"><i>Conservative Members (12)</i></td> <td style="vertical-align: top;">Simon Brown Patrick Chung Paula Fox Susan Glossop Richard Rout Andrew Speed</td> <td style="vertical-align: top;">Clive Springett Sarah Stamp Jim Thorndyke Frank Warby Vacancy Vacancy</td> </tr> <tr> <td style="vertical-align: top;"><i>Charter Member (1)</i></td> <td style="vertical-align: top;">Diane Hind</td> <td></td> </tr> <tr> <td style="vertical-align: top;"><i>Independent Member (1)</i></td> <td style="vertical-align: top;">Paul Hopfensperger</td> <td></td> </tr> <tr> <td style="vertical-align: top;"><i>UKIP Member (2)</i></td> <td style="vertical-align: top;">John Burns</td> <td style="vertical-align: top;">Vacancy</td> </tr> </table>			<i>Conservative Members (12)</i>	Simon Brown Patrick Chung Paula Fox Susan Glossop Richard Rout Andrew Speed	Clive Springett Sarah Stamp Jim Thorndyke Frank Warby Vacancy Vacancy	<i>Charter Member (1)</i>	Diane Hind		<i>Independent Member (1)</i>	Paul Hopfensperger		<i>UKIP Member (2)</i>	John Burns	Vacancy
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
Quorum:	Six Members														
Committee administrator:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk														

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757120 Email: democratic.services@westsuffolk.gov.uk Web: www.stedmundsbury.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

Part 1 - Public

1. Substitutes

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

2. Apologies for Absence

3. Minutes

1 - 8

To confirm the minutes of the meeting held on 19 July 2017 (copy attached).

4. Public Participation

Members of the public who live or work in the Borough are invited to put one question/statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

5. Announcements from the Chairman regarding responses of the Cabinet to reports of the Overview and Scrutiny Committee

6. Annual Presentation by the Cabinet Member for Planning and Growth

9 - 12

Report No: **OAS/SE/17/023**

The Cabinet Member for Planning and Growth, Councillor Alaric Pugh has been invited to the meeting to provide an annual account on his portfolio and to answer questions from the Committee.

7. Work Programme Update

13 - 18

Report No: **OAS/SE/17/024**

Part 2 – Exempt

NONE

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Overview and Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

Minutes of a meeting of the **Overview and Scrutiny Committee** held on **Wednesday 19 July 2017** at **4.00 pm** at the **Conference Chamber, West Suffolk House**, Western Way, Bury St Edmunds IP33 3YU

Present: **Councillors**

Chairman Diane Hind
Vice Chairman Susan Glossop

John Burns
Simon Brown
Tony Brown
Patrick Chung
Paula Fox

Paul Hopfensperger
Richard Rout
Andrew Speed
Sarah Stamp
Frank Warby

Substitutes attending:
Patricia Warby

By Invitation:
Ian Houlder, Portfolio Holder for Resources and Performance
Sara Mildmay-White. Portfolio Holder for Housing
Margaret Marks

165. **Substitutes**

The following substitution was declared:

Councillor Patricia Warby for Councillor Clive Springett.

166. **Apologies for Absence**

Apologies for absence were received from Councillors Clive Springett and Jim Thorndyke.

Councillor Jeremy Farthing was also unable to attend.

167. **Minutes**

The minutes of the meeting held on 7 June 2017, were confirmed as an accurate record and signed by the Chairman.

168. Public Participation

There were no questions/statements from members of the public.

169. Announcements from the Chairman regarding responses of the Cabinet to reports of the Overview and Scrutiny Committee

The Chairman attended Cabinet on 27 June 2017, and presented the Committee's report on items it considered on 7 June 2017, which was accepted without any questions raised. The Chairman also reminded the Committee of the Scrutiny Workshop on 9 August 2017.

170. Annual Presentation by the Cabinet Member for Housing

The Committee was reminded that on 20 July 2016, it had received a presentation from the Cabinet Member for Housing, setting out her responsibilities covered under the portfolio.

At this meeting, the Cabinet Member for Housing had been invited back to provide a follow-up presentation on her portfolio. Report No: OAS/SE/17/020 set out the focus of the follow-up presentation, which was to:

- Outline the main challenges faced during the last two years;
- Outline some key successes and any failures during the last two years and any lessons learned; and
- Set out the vision for the Portfolio through to 2019, and whether on target to meet that vision.

Councillor Sara Mildmay-White opened her presentation by thanking the Committee for the invitation and for its support over the past year. She then provided a number of examples, outlining challenges faced; successes and lessons learnt; and the vision through to 2019, such as:

- Behaving more commercially due to changes being made by Central Government (challenge)
- Bringing more empty homes back into use (challenge)
- Introduction of the Universal Credit full service goes live in Bury St Edmunds and surrounding postcodes on 18 October 2017 (future challenge)
- Barley Homes Group Limited which had now been incorporated (key success)
- Purchased two properties for temporary use (key success)
- Following a successful bid to the DCLG, the council along with Babergh/Mid Suffolk had employed a Rough Sleeper Outreach Prevention Worker (key success)
- Embedding the housing portfolio into the council in the way it delivers its commercial work (vision)
- Currently developing a Space Standards to eventually become a Supplementary Planning Document (vision)
- Barley Homes Group Limited to become an exemplar for housing standards (vision)

Members discussed the update in detail and asked questions of the Cabinet Member and officers, to which comprehensive responses were provided.

In response to particular questions raised, members were advised that:

- A review of the Vision 2031 document would commence in the next 18 months and the council would explore ways of engaging young people in the process.
- Delays had occurred around the negotiation of land sales to the Barley Homes Group Limited, but this should not impacted on the long-term profit margins / dividend paid to the councils.
- Suffolk County Council in co-operation of the district and borough's was looking again at transit sites for Gypsies and Travellers.
- Emergency bed and breakfast accommodation: The council understood the impact on homeless families regarding school and work life, and was looking at alternative temporary accommodation options closer to Bury St Edmunds.
- Universal Credit: two member development sessions would be held on 7 September 2017 at St Edmundsbury and 18 September 2017 at Forest Heath on Universal Credit and homeless. The sessions would be facilitated by the Department of Work and Pensions.
- The Barley Homes Group Limited Annual Report would be presented to the committee either in November 2017 or January 2018.

Discussions were also held on delayed discharges from hospitals; space standards; bringing empty homes back into use; domestic abuse; young people and affordable housing.

Councillor Paul Hopfensperger questioned whether there was a definitive definition of affordable housing. Officers agreed to provide members with a written response, which was set out in the National Planning Policy Framework 2012.

The Chairman wished to thank the Cabinet Member for Housing for the update on her portfolio and the Housing Team for their hard work.

There being no decision required, the Committee **noted** the presentation.

171. **Effective Member Development**

The Committee received Report No: OAS/SE/17/021, which built upon recent discussions held at its meeting in March 2017 with the Portfolio Holder for Resources and Performance regarding member development.

The report sought scrutiny input into how the member development programme could be developed to ensure it most effectively helped members to deliver their role.

Attached at Appendix A to the report was the outcomes from the recent Member Development Survey and at Appendix B was a list of previous events held an attendance figures.

The aim of the report was to serve as the basis for Committee to discuss the current strengths and weaknesses of the Development Plan, and assess how the offer could be developed further to maximise the use of training resources to best meeting Councillor needs.

The Committee discussed in detail various options set out in the report and asked questions to which responses were provided by the Portfolio Holder for Resources and Performance.

In particular discussions were held on the use of webinars; e-learning which the Committee noted was currently being trialled with a number of officers and members; more joined up training with Suffolk Council, e.g. safeguarding; Group Leaders discussing training at Group meetings and acting as "training champions"; the need to inform the Learning and Development Advisor when councillors had attend external training events; and developing a councillor profile form setting out training events attended elsewhere.

In response to a question raised regarding compulsory training, members were informed that the council's constitution was being reviewed and would include increasing a number of committees for which training would become mandatory, for example the Development Control Committee.

The Committee also discussed publicising member attendance, but did not feel this would be helpful.

It was then proposed by Councillor Diane Hind, seconded by Councillor John Burns and with the vote being unanimous, it was

RECOMMENDED:

That the Member Development Steering Group be asked to consider the following recommendations for improving the Development Plan:

- 1) Each Political Group has a Councillor as its Training Champion.
- 2) Explores the use of webinars alongside work already being undertaken on e-learning.
- 3) Explores joined up training events with Suffolk County Council in West Suffolk.
- 4) A selection of Councillors be contacted by telephone, including some of those who did not respond to the recent Member Development Survey Questionnaire, to assess member development needs.
- 5) A Councillor profile form be developed to show all training events attended but which would not be available to the public.

- 6) Members to be reminded to notify the Learning and Development Advisor of all training events they had attended, in particular training which was not facilitated by the Council.

172. **Use of Directed Surveillance by the Anglia Revenues Partnership (Verbal)**

The Monitoring Officer presented a verbal report, which built upon discussions held at its meeting in April 2017 regarding the use of surveillances powers under the Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 by the Anglian Revenues Partnership (ARP) for carrying out benefits checks.

The Monitoring Officer advised that the Department for Work and Pensions (DWP) carried out fraud investigations on behalf of the Anglia Revenues Partnership. She further advised that DWP and had used these surveillance powers.

There being no decision required, the Committee **noted** the verbal update from the Monitoring Officer.

173. **Work Programme Update and Suggestions for Scrutiny**

The Committee received Report No: OAS/SE/17/022, which updated Members on the current status of its rolling work programme of items for scrutiny during 2017-2018 (Appendix 1).

The Committee **noted** the update on the current status of its forward work programme and that the Annual Report on Barley Homes Group Limited would be presented to the Committee in either November 2017 or January 2018.

Also attached at Appendices 2 and 3 to the Report were two completed "suggestion for scrutiny" forms, submitted by:

- 1) Councillors Susan Glossop and Sarah Stamp, suggesting the Committee considers inviting back the Anglia Revenues Partnership to provide a follow-up presentation on its debt management work; and
- 2) Councillors Diane Hind and Susan Glossop, relating to concerns raised by residents regarding various highways issues.

The Committee was asked to consider each suggestion in turn as to whether they would be appropriate for scrutiny, including potential outcomes and if added to the work programme to decide on appropriate timescales for future reporting.

Anglia Revenues Partnership (Appendix 2)

This suggestion advised members that in June 2015, the Anglia Revenues Partnership (ARP) gave a presentation to the Committee on their joint debt management and recovery policy.

It was suggested that the Committee might wish to receive a follow-up presentation from ARP to enable scrutiny members to gain a better understanding of how they carry out their debt management work and write offs.

The Committee agreed to include this item in its forward work programme for 2017.

The Chairman informed the Committee that two Member Development Sessions were scheduled for 7 September 2017 at St Edmundsbury, and 18 September 2017 at Forest Heath on "Housing Options, Homelessness and Universal Credit". She wished, to encourage all members to attend one of the sessions as this would be useful background research for members when posing questions to representatives of the Anglia Revenues Partnership.

It was then proposed by Councillor John Burns, seconded by Councillor Susan Glossop and with the vote being unanimous, it was

RESOLVED:

That representatives from the Anglia Revenues Partnership be invited to its scheduled meeting on 8 November 2017, to provide a follow-up presentation to the Committee on its Debt Management work.

Suffolk County Council Highways (Appendix 3)

This suggestion set out concerns which had been raised by a number of West Suffolk residents relating to highways issues, such as potholes; lack of tree maintenance; cutting back of verges; resurfacing roads etc.

Also attached at Appendix 3A to the report was background information on the ongoing work being undertaken by the Suffolk County Council's Overview and Scrutiny Committee on the Highways Services Contract and Highways Infrastructure Asset Management.

The Chairman and Vice-Chairman informed members that they would be observing the SCC Overview and Scrutiny Committee on 27 July 2017 to listen to the progress report on the "Highways Services Integrated Teams".

The Chairman suggested that the Committee hold an extraordinary meeting on 25 October 2017, and invites the Cabinet Member for Highways and Transport from Suffolk County Council; and appropriate officers from Suffolk County Council and Kier Limited to listen to the Committees concerns; finds out about planned maintenance work in West Suffolk, the benefits of the new highways structure and to answer questions from the Committee.

The Committee agreed to include this item in its forward work programme for 2017.

It was then proposed by Councillor John Burns, seconded by Councillor Richard Rout and with the vote being unanimous, it was

RESOLVED:

That the Suffolk County Council Cabinet Member for Highways and Transport; appropriate officers from Suffolk County Council and Kier Limited be invited by the Chairman of the Overview and Scrutiny Committee to an Extraordinary Committee meeting on 25 October 2017, to discuss various highways issues affecting residents in West Suffolk.

The Meeting concluded at 6.10 pm

Signed by:

Chairman

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Overview and Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

Title of Report:	Annual Presentation by the Cabinet Member for Planning and Growth	
Report No:	OAS/SE/17/023	
Report to and date:	Overview and Scrutiny Committee	13 September 2017
Portfolio Holder:	Alaric Pugh Cabinet Member for Planning and Growth Tel: 07930 460899 Email: alaric.pugh@stedsbc.gov.uk	
Lead officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: Christine.brain@westsuffolk.gov.uk	
Purpose of report:	<p>As part of the "Challenge" role, Overview and Scrutiny are asked to consider the roles and responsibilities of Cabinet Members. It is part of the Scrutiny role to "challenge" in the form of questions.</p> <p>Therefore, to carry out this constitutional requirement, at every ordinary Overview and Scrutiny meeting at least one Cabinet Member shall attend to give an account of his or her portfolio and answer questions from the Committee.</p>	
Recommendation:	<p>Members of the Committee are asked to question the Cabinet Member for Planning and Growth on his portfolio responsibilities, and having considered the information, the Committee may wish to:</p> <ol style="list-style-type: none"> 1) Make recommendations to the Cabinet Member for Planning and Growth for his consideration; 2) Request further information and / or receive a future update. 3) Take any other appropriate action as necessary. 	

Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>		<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Consultation:		• N/A	
Alternative option(s):		• N/A	
Implications:			
<i>Are there any financial implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
<i>Are there any staffing implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
<i>Are there any ICT implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
<i>Are there any legal and/or policy implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
<i>Are there any equality implications? If yes, please give details</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> •	
Risk/opportunity assessment:		<i>(potential hazards or opportunities affecting corporate, service or project objectives)</i>	
Risk area	Inherent level of risk (before controls)	Controls	Residual risk (after controls)
	Low/Medium/ High*		Low/Medium/ High*
None			
Wards affected:		All	
Background papers: <i>(all background papers are to be published on the website and a link included)</i>		None	
Documents attached:		None	

1. Key issues and reasons for recommendation

1.1 Background

1.1.1 As part of its "Challenge" role, the Overview and Scrutiny Committee is asked to consider the roles and responsibilities of Cabinet Members.

1.1.2 To carry out this constitutional requirement, at every ordinary Overview and Scrutiny meeting at least one Cabinet Member shall be invited to give an account of his or her portfolio and to answer questions from the Committee.

1.1.3 On 14 September 2016, the Committee received a presentation from the Cabinet Member for Planning and Growth, Councillor Alaric Pugh, summarising the following responsibilities covered under his portfolio:

- Building Control;
- Conservation;
- Development Control;
- Economic Development;
- Enforcement;
- Environmental Health;
- Growth Areas and Regeneration;
- Licensing;
- Planning Policy;
- Rural Development;
- Tourism (Strategic); and
- Town Centres.

1.2 Progress Update

1.2.1 At this meeting, the Cabinet Member has been invited back to provide a follow-up update on his portfolio.

The presentation by the Cabinet Member will be focusing on the following by:

- Outlining the main challenges which were faced during the last year within the Portfolio:
- Outlining some key successes and any failures during the last year and any lessons learned?
- Setting out the vision of the Portfolio through to 2019 and whether on target to meet that vision?

1.2.2 The Cabinet Member was also provided in advance of the meeting with some key questions identified by Scrutiny Members on what they would like included in the annual update.

1.3 Proposals

1.3.1 That the Overview and Scrutiny Committee ask questions of the Cabinet Member following his update.

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Overview and Scrutiny of Committee



St Edmundsbury
BOROUGH COUNCIL

Title of Report:	Work Programme Update	
Report No:	OAS/SE/17/024	
Report to and date:	Overview and Scrutiny Committee	13 September 2017
Chairman of the Committee:	Diane Hind Chairman of the Overview and Scrutiny Committee Tel: 01284 706542 Email: diane.hind@stedsbc.gov.uk	
Lead officer:	Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: Christine.brain@westsuffolk.gov.uk	
Purpose of report:	To update the Committee on the current status of its rolling work programme of annual items for scrutiny during 2017-2018 (Appendix 1)	
Recommendation:	Overview and Scrutiny Committee: It is <u>RECOMMENDED</u> that: 1) Members review the current status of its Work Programme for 2017 - 2018. 2) Members are asked to identify potential topics for future scrutiny by completing the Member Work Programme Suggestion Form.	
Key Decision: <i>(Check the appropriate box and delete all those that do not apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
Documents attached:	Appendix 1 – Current Work Programme 2017-18	

1. Key issues and reasons for recommendations

1.1 Rolling Work Programme

1.1.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting.

1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action. The current position of the work programme, including Task and Finish Group(s) for the 2017-2018 is attached at **Appendix 1** for information.

1.1.3 Members are asked to:

- i) Review the current status of its work programme for 2017-2018; and
- ii) Identify questions you would like the Portfolio Holder for Operations to cover in his annual update to the Committee in November 2017.

Overview and Scrutiny Committee Rolling Work Programme (St Edmundsbury Borough Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Member	Details
8 November 2017		
Development of New West Suffolk Strategic Plan 2018-2020	Leader of the Council	To provide input into the development of a new West Suffolk Strategic Plan 2018-2020
Overarching Strategy for Facilitating Growth and Investment	Portfolio Holder for Planning and Growth Portfolio Holder for Resources & Performance	To consider the development of an overarching strategy for the councils' assets and investments.
Anglia Revenues Partnership	Portfolio Holder for Resources & Performance	To receive a follow-up presentation from representatives of the Anglia Revenues Partnership on its Debt Management work.
Annual Report from Barley Homes Group Limited	Portfolio Holder for Housing	To scrutinise the Annual Report of Barley Homes Group Limited
West Suffolk Information Strategy	Portfolio Holder for Resources & Performance	To receive a report from the Joint Task and Finish Group on the West Suffolk Information Strategy, which has been jointly produced with Forest Heath District Council.
Annual Portfolio Holder Presentation	Portfolio Holder for Operations	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Description	Lead Member	Details
10 January 2018		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Car Parking	Portfolio Holder for Operations	To receive an annual report on car parking in the Borough.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
7 February 2018		
Scrutiny Workshop	Chairman of Overview and Scrutiny	Work Programme Setting for 2018-2019
7 March 2018		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
18 April 2018		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Futures items identified to be programmed:

1. Future Developments for Regional Transport in West Suffolk (A1307) – Progress Report.

Current position of Overview and Scrutiny Task and Finish Groups

	Title	Purpose	Start date	Members appointed	Estimated End date
1.	West Suffolk Information Strategy (Joint Task and Finish Group)	<p>The purpose of the Information Strategy will seek to recognise the strategic value of information to the Council and will promote and facilitate good information management practice, based on:</p> <ul style="list-style-type: none"> - a set of underlying data sharing principles; - seeking to define how we use information currently; - how we should be using information in the future; - how this can deliver key outcomes to both our staff, - our operations and our customers/consumers ; and - describing where technology can help facilitate this. 	April 2017	<p><u>St Edmundsbury</u> Cllr Clive Springett Cllr John Burns Cllr Diane Hind (Sub)</p> <p><u>Forest Heath</u> Cllr Brian Harvey Cllr Simon Cole</p>	November 2017

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